

**CARBON COUNTY BOARD OF COOPERATIVE
HIGHER EDUCATION SERVICES**

BOARD AGENDA

January 25, 2024, 4:00 p.m.

Carbon County Higher Education Center

Rawlins, Wyoming

Regular Monthly Meeting

I. AGENDA

Roll Call

II. EXECUTIVE SESSION

- A. That the CCBOCHES moves into executive session at _____ P.M., for the purpose of considering personnel issues that are confidential by law, and legal matters.
- B. That the CCBOCHES moves back into open session at _____ P.M.
- C. Approve minutes from the executive session.

III. PUBLIC COMMENTS, PRESENTATIONS & REPORTS

- A. Update on nonprofit/governmental agency tuition reimbursement and senior citizen tuition waiver.

IV. CONSENT AGENDA

- A. Minutes from December 14, 2023 meeting, Treasurer's Report, and Approval of Payables for January 2024.

V. ACTION ITEMS

- A. *Board Organization*: Election of Officers- Chair, vice chair, treasurer, and clerk.
- B. *Designation of Depositories for 2024*- Move that the Bank of Commerce, RNB State Bank, and Wyoming Government Investment Fund be designated as the Board of Cooperative Higher Education Services depositories of record.
- C. *Designation of Newspapers for 2024*- Move that the Rawlins Times, Rock Springs Rocket Miner, and Snake River Press be designated as the Board of Cooperative Higher Education Services newspapers of record for publications of public notices.
- D. *Designation of Attorney for 2024*- Move that Megan Goetz of Pence and MacMillian be designated as the Board of Cooperative Higher Education Services attorney of record.
- E. *Designation of Auditor for 2024*- Move that Alexandra Wilkinson, CPA, from Porter, Muirhead, Cornia & Howard be designated as the Board of Cooperative Higher Education Services Auditor of record.
- F. To approve the proposed BOCHES Board Meeting Schedule for 2024.

VI. DISCUSSION ITEMS

None

VII. DIRECTOR'S REPORT

VIII. STAFF REPORTS

- A. Accounting Specialist
- B. Community Engagement Coordinator

C. Student Services Specialist

D. LSRV Ed Center Coordinator

E. Executive Assist- Handout the Disclosure of Financial Benefit or Interest Forms to the Board.

IX. BOARD COMMENTS

A. Next Meeting Date – Tuesday, February 20, 2024, this meeting will be held at 4:00 p.m.

X. ADJOURMENT